

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

August 22, 2023

Meeting Held via zoom

6:00 PM

Meeting was called to order at 6:05 p.m. by Mary Schneider. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Mary Schneider, Andrea Schulz, Eric Engen

Board members absent and excused: Steve Olson and Joe Brown

CPMG Staff: Virginia Johnson, Association Manager

Contractors: None

1 Homeowner Forum: 1 homeowners in attendance –

- **Topics:** asphalt, paint, roofs and snow.

Approval of Meeting Minutes:

- **Motion:** To approve the June 24, 2023 meeting minutes as written was made by Andrea Schulz, seconded by Eric Engen, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Discussion:** to think about painting since the Insurance renewed and budget for 2024 is being developed

Business Decisions made:

- **Motion:** to place unit 7474 on a 6 month maintenance schedule for jetting and clearing the sewer line since so many backups was made by Andrea Schulz, seconded by Mary Schneider and passed unanimously.
- **Motion:** to accept the DesignScapes snow contract for 2023 – 2024 was made by Andrea Schulz, seconded by Eric Engen and passed unanimously.

Action Outside of Meeting:

None

Financials/Legal:

- **Motion:** To accept the June and July 2023 financials prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Andrea Schulz and passed unanimously.

Review: The Attorney Status Report was reviewed. No accounts currently at Attorney.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 6:20 p.m.

Next Meeting: September 26, 2023 – via zoom 6:00 PM for budget workshop

Annual Meeting October 14, 2023 at 11:00 am